

Minutes of a Trust Board meeting held on Thursday 15th December 2022 at 9am at Bridge Head Office

Present		In attendance		Apologies	
Maria Ashurst (Chair of Trustees)	MA	Matthew Symonds (Chief Financial Officer)	MS		
Judith Goodchild	JG	Julia Stoneman (Clerk)	JS		
Rebecca Evans	RE	Misty Nickells (for items 1-5 only)	MN		
Jane McFall (Vice Chair of Trustees)	JM				
Adrian Massey (Chief Executive)	AM				
Nick Hart	NH				
Sally Crabb	SC				

Acronyms:	
GAG – General Annual Grant	KCSIE – Keeping Children Safe in Education
SRMA – School Resource Management Advisor	RI – Requires Improvement
ESFA – Education and Skills Funding Agency	CI – Condition Improvement Fund
DFC – Devolved Formula Capital	NJC – National Joint Council

		Action
1. Welcome and apologies for absence	There were no apologies. Trustees welcomed Misty Nickells from Griffin Chartered Accountants. Sally Crabb and Judith Goodchild joined via Teams.	
2. Opportunity to declare an additional interest	The register of interests had been circulated. SC advised that she is no longer a director at Peninsula Dental and had resigned at the beginning of October.	
3. Minutes of the last meeting	The minutes of the meeting held on 10 th November were taken as a true and accurate record of proceedings.	
4. Any matters arising/action tracker	It was confirmed that all actions have been completed.	
5. Finance – approval of accounts	MN went through the external audit report and the final draft accounts, which had been previously circulated. <i>See appendix.</i> Trustees approved the accounts. Trustees confirmed that they had received the P3 finance report. <i>See appendix.</i>	
6. CE Report	Trustees confirmed that they had received the stakeholder engagement strategy, safeguarding report, document on growth and the CE report. <i>See appendix.</i>	
7. SEN report	Trustees confirmed that they had received the SEN report which had been previously circulated. From this: <ul style="list-style-type: none"> a. The Trust is fortunate to have Hannah Prinn as SENCo. She has good links with the LA. b. Trustees gave a vote of thanks to all staff for the excellent work they do with SEN children and their support with improving outcomes for children. c. A trustee asked whether numbers are steady in terms of need. AH explained that need is outstripping the resources. The local authority do not have sufficient funds so the funding goes to those with the most critical need. 	
8. Documents for approval – health and safety policy	Trustees confirmed that they had received the revised health and safety policy which had been previously circulated. This was approved.	
9. AOB	Trustees agreed to go ahead with the Flagstone proposal, as discussed at the Audit and Risk Committee. It was agreed to review this regularly at the Audit and Risk Committee meetings	1 Clerk

In order to evidence that trustees are providing challenge to the leaders, these questions are highlighted in the minutes

The meeting was closed at 11.25am

Action Point	Governor/Clerk	Action point to be addressed	When	Action update
Actions from this meeting: 15th December 2022				
1	Clerk	Flagstone review on agenda for Audit and Risk meetings	Ongoing	